

Martletwy Community Council
Clerk: Mrs Lizzie Lesnianski
Bramley Lodge, Landshipping, Narberth SA67 8BG
Tel: 01834 891488 Email: martletwycommcouncil@gmail.com

**Minutes of an Ordinary meeting of Martletwy Community Council
held on Monday 3rd June 2019 at Lawrenny Village Hall at 7.30pm**

Present: Michael Carpenter (Chairman); Jason Crowther, Philip Eynon, Ann Gamage (Councillors); L Lesnianski (Clerk)

Apologies: David Cole (Councillor); Phil Davies (Vice Chairman); Cty Councillor Clements

19/011: Minutes of previous meeting

There were three minor changes. All initialed by the Chairman. Unanimously approved as true record of meeting. Signed and dated by Chairman.

19/012: Matters arising

a. Martletwy History Board: Councillor Carpenter reported. Has been in contact with Pembrokeshire County Council. Spoken to Matt Cloud, Definitive Map Officer. May be opportunities available under the Community Regeneration fund. PCC have been contacted by one or two other Community Councils with regard similar projects. The local authority can inform councils the images and wording available for reproduction without infringing copyright. Councillor Carpenter had been given the example of Neyland Town Council. They were awarded funding on the basis the boards were bilingual. A discussion ensued regarding the requirement to have the Martletwy boards produced bilingually. Councillor Carpenter to discuss with local historians. Further report at next meeting.

b. Defibrillators: Cllr Eynon reported his attendance at the Good Neighbours AGM. It had been agreed the Community Council should take over the maintenance of the defibrillators. A letter of intent to be provided before the next meeting.

c. Long Course Weekend (LCW) Road Closures: Clerk gave a brief synopsis. Road closures have now been officially advertised by Pembrokeshire County Council. Mr Stuart Beff, attendee at the May meeting, has been offered a meeting with both PCC and Long Course Weekend.

19/013: Planning

a. Applications Received: 19/0149/PA: Installations of Biomass Boiler, and housing container for Nash Farmhouse, Martletwy, SA67 8BJ. Councillor Gamage declared an interest and left the meeting. Councillors reviewed the plans and unanimously agreed they approved of the application. No comments.

b. Notification Received: None

c. Other Planning Matters: Clerk raised the issue of printing planning applications, explaining the quantity of paper involved, and the importance of being environmentally aware. It was unanimously agreed all planning applications would be considered electronically.

19/014: Highway Matters

a. Clerk Report: Clerk reported on response from PCC to May highway matters.

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b. Matters Reported:

- i. Whitlow - Cae Calon.* Edge of road disintegrating left hand side travelling towards village.
- ii. New road surfaces – throughout ward.* When will white lines be replaced?
- iii. Speed on Road from Caneston Bowl to Martletwy Cross.* Concerns have been raised regarding speeds on this road. It was unanimously agreed Pembrokeshire County Council should be approached to see if a speed survey can be carried out.

19/015: Finances:

- a. Clerk Quarterly Payment:* Clerk presented the quarterly payment report for the period ending 31/05/19. After perusal unanimously agreed. Cheque written and signed. Cheque issued for HMRC tax element and signed.
- b. Quarterly Financial Report:* Clerk presented the quarterly financial report for the period ending 31/05/19.
- c. Audit/Annual Return:* Clerk presented to the Council the Annual Return signed and completed by the Internal Auditor. Clerk presented the prepared documentation to be sent to Grant Thornton with the Annual Return completed form. Chairman signed and dated the Annual Return.
- d. SLCC – Bursary for Clerk Training:* Clerk reported she had applied for the bursary and had been successful. Been granted 100% of the funding available £350 to complete the CilCA.
- e. Annual Donations:* Deferred to next meeting.
- f. Enhancing Pembrokeshire Grant:* Clerk updated Councillor's on the current amount available to Martletwy ward from the Enhanced Pembrokeshire Grant. As no one applied for the grant in the 2018/19 financial period this amount has been added to the 2019/20 amount.

19/016: Councillor/Clerk Training: None reported.

19/017: Meetings Attended by Community Councillors/Clerk: None reported.

19/018: Adoption of Protocol: Model Local Resolution Protocol for Community Council. Clerk presented the protocol. It was unanimously agreed all councillors would read the documentation and the decision was carried forward to the next meeting.

19/019: Correspondence Received:

- a. Pembrokeshire County Council -How Fair is Pembrokeshire:* Clerk presented correspondence from Pembrokeshire County Council. Asked Councillors if they would like the Clerk to complete the survey. Unanimously agreed.
- b. One Voice Wales – Survey on Model Protocol:* See 19/018 above. Carried forward to next meeting.
- c. NALC – Chief Executive's Bulletin:* Clerk presented correspondence.
- d. CAB – AGM 26th June:* Clerk presented invitation to attend. No councillor available.
- e. Private Correspondence:* Clerk presented correspondence regarding the Big Retreat. The correspondent is not a resident of Martletwy Ward. After hearing the letter, and a brief discussion, it was unanimously agreed Clerk should forward to organisers of the event.

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f. Planed – AGM Invite 9th June: Clerk presented the correspondence. No Councillor available to attend.

19/020: Communication: Councillors discussed options for an external meeting. It was agreed Cwm Deri Vineyard, Martletwy, should be approached.

19/021: Date of Next Meeting. Monday 8th July 2019 at 7.30pm at Lawrenny Village.

Meeting declared closed at 9.00pm.

Signed: 

Date: 8/7/19