

**Minutes**  
**2020 Annual General Meeting**  
**Monday 10th May 2021 at 7.00pm**

**Meeting delayed due to Covid-19<sup>1</sup>**

**20/01: Present:** Micheal Carpenter (Chairman); Phil Davies (Vice Chairman); David Cole, Jason Crowther, Philip Eynon (Councillor's) Ann Gamage (Co-opted Councillor); Di Clements (County Councillor); Lizzie Lesnianski (Clerk)

**20/02: Apologies for Absence:** None

**20/03: Minutes of the Last Meeting:** The minutes of the last Annual General Meeting of the Martletwy Community Council were unanimously agreed as a true copy and signed by the Chairman.

**20/04: Approval of Accounts:** The Clerk presented the financial accounts for Martletwy Community Council for the period ending 31<sup>st</sup> March 2019. They were unanimously approved and signed by the Chairman.

**20/05: Chairman's Report**

Councillor Carpenter reflected on the extraordinary year of 2020, and the Covid pandemic. He noted this had led to the cancellation of a number of events that should have taken place in 2020 which could not happen due to the national lockdown. This included the VE day celebrations in May 2020. He was proud the Council had been able to maintain the Precept at the same amount as for the previous year and reiterated it had been the right thing to do in difficult times. He noted 2020 was also the year Martletwy Community Council had at last embraced social media with the development of the Martletwy Community Council Facebook page. Cllr Carpenter stated he hoped he would see further technological advances made by the Council and thanked Cllr Davies for his efforts in setting up the Facebook page and administrating it. In the extraordinary year that was 2020, the Council also went online for all it's meetings and the job of chair was shared between Cllr Carpenter and Cllr Davies until such time as an AGM could take place. The meetings online had been very successful and efficient, and he thanked all those present for their participation. Cllr Carpenter offered his thanks to the District County Councillor, Di Clements, who had given up her valuable time to attend many of the Council's meetings and kept Councillor's informed about PCC matters relevant to the Community. He closed by thanking Councillors for all their hard work, with appreciation to the Clerk who had done a sterling job in difficult circumstances.

**20/06: Election of Officers:**

**a. Chairman:** Councillor Carpenter proposed Councillor Phil Davies as Chairman. Seconded by Councillor Eynon. Carried unanimously.

**b. Vice Chairman.** Councillor Carpenter nominated Councillor Crowther as Vice Chairman. Seconded by Councillor Gamage. Carried unanimously.

Councillor Davies took the Chair.

**20/07: Resignations:** No resignations

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<sup>1</sup> Note: Meeting delayed by 12 months due to the Covid-19 pandemic. Martletwy Community Council followed Welsh Gov guidelines during lockdown and held the AGM at the first opportunity.

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**20/08: Appointment of Council Representatives**

**a. One Voice Wales Representative.** Chairman Carpenter agreed to continue in this role as representative of the community council. Motion proposed by Councillor Davies, Seconded by Councillor Eynon. Carried unanimously.

**20/09: Review of Council Policies:**

**a. Financial Regulations Policy:** The Council resolved to re-adopt the Financial Regulation Policy without amendment. Motion proposed by Councillor Carpenter, seconded by Councillor Gamage Carried unanimously.

**b. Risk Management Policy:** The Council resolved to re-adopt the Risk Management Policy without amendment. Motion proposed by Councillor Carpenter. Seconded by Councillor Gamage. Carried unanimously.


**c. Standing Orders Policy:** The Council resolved to re-adopt the Standing Orders Policy without amendment. Motion proposed by Councillor Carpenter. Seconded by Councillor Gamage. Carried unanimously.

**20/10: Adoption of the IRPW Recommendations for the pay and reimbursement to Councillors:** Councillors unanimously resolved to adopt the IRPW's remuneration recommendations. Councillors had previously independently chosen whether they would chose to accept payment for the financial year to 31 March 2021 and the Clerk has a record on file.

**20/11: Staff Appraisal:**

The Clerk's work over the last 12 months was discussed by the Council. It was unanimously agreed by Councillors the Clerk had carried out her duties extremely well in very challenging circumstances. They expressed their gratitude and hoped the Clerk would continue in her role. The Clerk thanked the Community Council for their continued support and confirmed she was happy to continue in the role.

The meeting was closed at 7.30pm:

Signed:  Position: *Chairman*

Date: *7/6/2021* Minute Ref: .....