

**Minutes of an Ordinary meeting of Martletwy Community Council  
held on Monday 2<sup>nd</sup> August 2021 at 7.30pm at Lawrenny Village Hall**

**Present:** Jason Crowther (Chairman); David Cole (Vice Chairman); Michael Carpenter, Phil Davies, Philip Eynon; (Councillors); Lizzie Lesnianski (Clerk)

**Apologies:** Di Clements (County Councillor)

**Public in attendance:** 1

**CORONAVIRUS.** *All due care and attention is taken to ensure the safety of Councillors and the public when attending meetings.*

**21/042: Minutes of previous meeting:** Unanimously agreed. Signed and dated.

**21/043: Matters arising**

*a. Community Play Areas Funding:* Cllr Carpenter reported he and Cllr Davies are continuing to look for additional funding available and will apply as appropriate. They continue to work on a number of applications and are awaiting information from applications submitted.

*b. Landshipping Telephone Kiosk:* Cllr Carpenter reported the change over of the defib location from Clare House to the old BT kiosk will take place on Wednesday 4<sup>th</sup> August. Clerk to inform the Circuit. Cllr Carpenter also confirmed the Community Council also now have a tin of red paint donated to them by Dulux.

*c. New Defibrillator:* Cllr Carpenter confirmed he had spoken to the landlord of the Snooty Fox. They are happy to host a defibrillator at their site and would welcome installation as soon as possible. Cllr Eynon enquired regarding safeguarding the Community Council should the public house change hands going forward. Cllr Davies queried whether the defib would be better sited in a public place, though this led to queries regarding safety for the equipment. Cllr Eynon suggested purchasing the defibrillator and prepare for it to be installed with discussions as to location to follow. Cllr Carpenter confirmed he had been looking at costings. Prices were £1375 for a defib with an unlocked case, with heating and signage. The price for a locked case included with the package would be £1450. Cllr Crowther raised the question of funding. To be discussed at next meeting. Cllr Davies has information from London Hearts and will bring it to the next meeting.

*d. Ultrafast Broadband Campaign:* Clerk reported on the latest update from the Broadband Engagement Officer at Pembrokeshire County Council who confirmed the vouchers are still with the UK Government Department of Digital, Culture, Media & Sport (DCMS). PCC have had “*meetings to get updates from DCMS to see how the project areas are moving forward with their process. The delay has been down to the Welsh Top Up element being approved for the project area. The latest update as of yesterday was that the Welsh Top Up has been approved and the project is sitting with the commercial assurance team who are currently working through all the Welsh project areas. Once Broadway area given the go ahead, they will be in touch with the community.*” Clerk will report any further updates.

*e. History Noticeboards:* Cllr Carpenter has spoken to the graphic designer mentioned at the last meeting. They will come up with some proofs, along with estimate of time frame and costings. There will be a further update when the design is ongoing.

*f. Community Council Website:* Clerk reported PCC have been sent confirmation she is who she says she is but has not as yet had the courtesy of a response. Clerk has also emailed One Voice Wales for advice re website design, ensuring we are compliant, and if they can suggest a supplier. Further research to be undertaken.

*g. Pembrokeshire Resilient Roads WeITAG Stage 1:* Cllr Davies confirmed an application was submitted prior to the deadline. The Community Council can withdraw at a later date if it is not wanted or required. It would fund items such as speed reduction flashing signs at key junctions if the Community Council were successful with their application. Cllr Eynon queried if signs were necessary. Cllr Davies and several other councillors felt it was optimal to make drivers speed aware.

**Minutes of an Ordinary meeting of Martletwy Community Council  
held on Monday 2<sup>nd</sup> August 2021 at 7.30pm at Lawrenny Village Hall**

Cllr Carpenter mentioned successful traffic calming measures he had encountered involving a pair of white gates – one either side of the road at the entrance to villages etc. This was most effective in that the visual impact of the open gates slowed traffic. Cllr Eynon raised the issue these measures would be needed for all of the Martletwy Ward community – not just in one location. Await result of application.

**21/044: Planning**

*a. Applications Received:*

**21/0318/PA - Location: Woodside Certified Caravan & Camping, Baglan Farm SA67 8AW**  
Councillors considered the proposed application. No objections. Unanimously agreed it was refreshing to receive an application for caravan and camping that was not retrospective. Clerk to respond.

*b. Application Notices Received:* None

*c. Other Planning Matters*

*i. PCNPA Planning Ref: NP/20/0516 – Lawrenny Quay:* Clerk confirmed she had today received a response from the Head of Planning at PCNP. The email read “*We would not advise an applicant to do this, but they may have asked why it’s going to committee and come to their own conclusion?? It is possible for any statutory consultee to amend their comments on an application at any point. However, this normally happens after receipt of amended plans/details etc*” Councillors requested Clerk pass this information to the applicant. Council to await further developments.

*Planning for Campsites:* Issues are ongoing. It is understood by Councillors PCC may have a manpower issue with regards enforcement officers. PCNP are in ongoing discussions with the Welsh Government with regard both enforcement of the rules on certified sites and flouting of the 28(Covid 56) day rule, and how and when the 28 days will be reinstated. Awaiting further update.

*ii. Enforcement:*

Clerk shared a recent response from PCNP with regard to the site at Lawrenny. It was noted PCNP consider the structures and tents to be portable and therefore permissible under the certificate. The matter of the sewerage being fixed, and therefore not portable was considered. Clerk to respond to PCNP

*c) PCNP LDP supplementary planning guidance:* Clerk confirmed correspondence had been received. This pertains to people who were not included through an omission at the time of consultation. Clerk has checked. This does not include Martletwy Community Council. No further action required.

**21/045: Highway Matters**

*a. Matters Reported:*

i) Clerk reported on responses from PCC.

- Landshipping Miners car parking has been cleared of weeds.
- The street maintenance team will inspect Pencoed Hill.
- PCC environmental Services will inspect the patch of Knotweed in Landshipping on derelict land opposite Community Noticeboard.

ii) Cllr Eynon reported a pothole at Whitlow. Confirmed the sink hole on Burnett’s Hill had been repaired.

iii) Cllr Clements had emailed prior to meeting to report bridge by chapel cottage, Coedcanlas, has been damaged recently and she has reported it.

*b. Litter Signs:* Cty Cllr Clements has ordered additional signs. Delivery pending.

*c. Grit Bins:* Cllr Eynon reported PCC had called him earlier today to confirm they will call tomorrow!

*d. Speeding Lawrenny:* Cty Cllr Clements reported via email it will be up to the Community how to progress with signage at this site. Speed Survey due any time.

**Minutes of an Ordinary meeting of Martletwy Community Council**  
**held on Monday 2<sup>nd</sup> August 2021 at 7.30pm at Lawrenny Village Hall**

**21/046: Finances:**

*a. Audit:* Clerk reported the work on the Audit for 2019/20 continues. A discussion ensued regarding the appointment of an Internal Auditor. A number of suggestions were put forward. Clerk to contact the first person discussed. If they are happy to proceed a letter of engagement will be sent to them for signing. Clerk will contact all Councillors to ensure all Declarations of Interest are up to date.

*b. Community Heartbeat:* Clerk presented invoice no 9207 from Community Heartbeat in the sum of £390 for the relocation of the Landshipping defib. Unanimously agreed. Cheque written and signed.

*c. PCNP Sustainable Development Fund:* Cllr Davies confirmed he had viewed the qualifying details for the fund and does not think the Community Council are eligible. No further action.

*d. Councillor Payments - IRPW:* Clerk reported there is a new report coming out as to the way Councillor payments are calculated. This may well change everything, including whether or not payment is compulsory. Further details to follow. Clerk to research the number of electorate Martletwy Ward has with Electoral Services or Cty Cllr Clements.

*e. Nat West Banking:* Clerk requested the assistance of Cllr Cole in contacting the bank and restarting the online banking process again.

*f. Donation requests:* Clerk confirmed updating the current form. Raised the question of whether or not the Community Council can donate money to religious groups or buildings. To be investigated.

**21/047: Councillor/Clerk Training:** None reported.

**21/048: Meetings Attended by Community Councillors/Clerk:** None reported.

**21/049: Correspondence Received:**

*a. PCC – Waste & Recycling Centre Survey:* Clerk confirmed this survey ends Monday 9<sup>th</sup> August – please pass on to people.

*b. One Voice Wales – Community Fridge Project:* Clerk presented correspondence. It was agreed there was nowhere appropriate for this service in Martletwy. No further action.

*c. WAG – Queen’s Birthday Honours 2022 - Commission:* Clerk presented details to meeting. Councillors to consider and to report back to Clerk with details where appropriate.

*d. MAWW Fire Service – Safe Haven:* Clerk presented correspondence to Councillors for information.

*e. Welsh Government: 20mph Speed Restriction Consultation:* Clerk confirmed she had received a number of responses from the community. Will tie in with response.

**21/050: Communication:** None received.

**21/051: Date of Next Meeting.** Monday 13<sup>th</sup> September, 7.30pm. Lawrenny Village Hall.

Meeting declared closed at 20.51

Signed:  Date: 13-09-2021