

Martletwy Community Council
Clerk: Mrs Lizzie Lesnianski
Bramley Lodge, Landshipping, Narberth SA67 8BG
Tel: 01834 891488 Email: martletwycommcouncil@gmail.com
Minutes of an Ordinary meeting of Martletwy Community Council
held on Monday 3rd September 2018 at Lawrenny Village Hall at 7.30pm

Present: David Cole (Chairman); Michael Carpenter (Vice Chairman); Jason Crowther, Phil Davies, Philip Eynon, (Councillors); Diane Clements (County Councillor); L Lesnianski (Clerk)

Apologies: Mike Lewis (Councillors)

18/081 Minutes of previous meeting: The Minutes of the August Ordinary Meeting were unanimously approved by Council, and signed by the Chairman as a true & accurate record.

18/082 Matters arising:

1. Historic Local Place Names: Cllr Eynon reported. No update. Chairman Cole also reported no update. Both Councillors hoping to have advancement by next meeting. Carried forward to next meeting.

2. Defibrillator/Kiosk Power Source: Cllr Carpenter reported. He has attempted to contact suppliers of electricity for non-metered supply. Swalec do not offer a commercial supply service of this type. Eon however do. Chairman of Good Neighbours scheme has raised a concern regarding leaving the light on permanently. Cllr Carpenter put this issue before the Council for discussion. It was agreed there is a small light in the defibrillator case which may be sufficient. Cllr Eynon suggested a timer may be sufficient. Further discussion with Good Neighbours Scheme to ensue. Cllr Eynon enquired about Western Power. Cllr Carpenter confirmed it will be a commercial supplier who will be used. He also confirmed the kiosks had been signed off by an electrician as required. All paperwork is in hand. Cllr Carpenter shared with the council a recent press cutting regarding the defibrillators. Cllr Eynon raised the issue of maintenance of the kiosks. It was unanimously agreed maintenance should be undertaken sooner rather than later. It was agreed Cllr Carpenter to action request of estimates for maintenance of both Landshipping and Martletwy Kiosk. It was confirmed kiosks are insured and to be maintained by Community Council, while Defibrillators managed by Good Neighbours Scheme.

3. Martletwy History Board: Cllr Carpenter reported on progress. He has had further communications with a representative of Planed. He reported that unfortunately the original artwork is no longer available. It was completed in 1992 and has not been retained. Councillors discussed a way forward. Cllr Carpenter confirmed he had discussed with Planed the use of the information leaflet for the area. Cty Cllr Clements expressed her frustration on behalf of the Cllr Carpenter who had committed a great deal of time discussing this issue with Planed and the scheme was not much further forward. Councillors unanimously agreed Cllr Carpenter should request and gain permission, in writing, to use the leaflet information without incurring additional costs. Councillors unanimously agreed Cllr Carpenter should get new prices based on the latest developments.

4. Relocation of Landshipping Noticeboard: Chairman Cole reported himself and Cllr Crowther carried out a site visit. They recommended to the Community Council the noticeboard be relocated to the junction between the road and the lane to the slipway. Councillors voted unanimously to move the noticeboard as suggested if no objections raised by public. Notice of Intent to be posted in Landshipping Noticeboard in its current location. Objections to be received by next meeting. Item advanced to next meeting.

5. Casual Vacancy: Clerk reported there was a delay in advertising the Casual Vacancy due to the new bank mandate still not being complete. Councillors agreed the Casual Vacancy would have to be delayed until the bank had confirmed the new mandate was in place. Clerk to report on bank mandate later in meeting.

6. Public Toilets – Welsh Assembly Government Guidelines: Clerk presented to the community council a draft letter for approval as raised at the last meeting. Councillors unanimously agreed on the content of the letter. Clerk to present letter for signing at October meeting.

7. Local Democracy & Boundary Commission of Wales – Pembrokeshire Electoral Arrangements Review: All Councillors confirmed they had read the Review. They unanimously agreed they had no comments to offer on this subject.

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18/083 Planning

- a. Applications Received: PCNP. NP/17/0346/FUL. Lawrenny Farm. Change of Conditions. Clerk reported on receipt of planning application. Cllr Davies raised the point that Pembrokeshire Coast National Park did not include original conditions with the application. Councillors unanimously agreed Clerk should request copy of original conditions and also request an extension so it can be discussed meaningfully at October meeting and a formal response given by the Community Council. Clerk to contact PCNP to request conditions and extension.
- b. Notification Received: None received.
- c. Other Matters:
 - i. Pre planning consultation. New Park Caravan Park, Landshipping. There was a robust discussion regarding the pre-planning consultation. See the attached formal response sent to the applicants planning consultant.
 - ii. PCNP. Planning Enforcement Team Correspondence. Gates located at Southern Pitts. Clerk reported receipt of correspondence from PCNP. Enforcement will respond to enquiry within twelve weeks of their letter dated 16 August. Councillors unanimously agreed there was no option but to await a response. Advance to next meeting.
 - iii. PCC. Planning Enquiry. Jericho. Clerk reported on correspondence received from Pembrokeshire County Council. They have inspected the area and have satisfied themselves there is no breach of planning. The local authority will take no further action. Councillors offered no comment.
 - iv. PCNP Planning. Rose Cottage, Lawrenny. Further to previous enquiries regarding Rose Cottage following Cllr Eynon's representations on behalf of Lawrenny residents. Clerk presented the meeting with the Delegated Decision Report for the planning application for Rose Cottage, Lawrenny. It was noted no external consultee had responded. Cllr Clements suggested this may not be particularly unusual. Clerk confirmed she had spoken to an independent planning consultant who works closely with PCNP who did think it was unusual. Cllr Carpenter enquired from the Lawrenny Councillors whether they had received any verbal objections from residents. Both Cllr's Davies and Eynon responded they had not received complaints. Cllr Clements will investigate further by enquiring of the relevant officers at PCC whether they received the application.

18/084: Highway Matters

- a. Cllr Crowther raised an issue at Baglan, on the left hand side driving on the highway away from Tedion Farm. Drain needs raising.
- b. Cllr Crowther raised an issue close to Folly Farm, Martletwy, close to Cott Lane. Following a recent traffic accident, attended by police, involving a solitary vehicle colliding with a freestanding full size drain, he questioned whether the local authority should undertake work to reduce the risk of impact with the freestanding drain.

18/085: Finances:

- a. Quarterly Financial Report. Clerk presented to Council the Quarterly Financial Report for period ending 31/08/18. Current cash in hand £5772.78. Receipts due £1319. Payments to be made Clerks Quarterly Salary Payment and associated tax and Lawrenny Village Hall. Clerk reported awaiting invoice for Lawrenny Village Hall. Councillors were unanimous in their concern for the lack of invoices presented by Lawrenny Village Hall.
- b. Clerk Quarterly Payment & HMRC Element. Clerk present to Council the Clerk Quarterly Payment report. Clerk had completed 56.45 hours on behalf of the Council. Additional hours included the additional burden of administrative duties in working on completion of the Audit with Grant Thornton, and the renewal of bank mandate. Cheque 000312 issued for Clerk quarterly payment. Cheque 00313 issued for HMRC tax element.
- c. Bank Signatory Mandate. Clerk reported on progress of the renewal of the bank mandate with new signatures. Clerk confirmed it was now not possible to add Cllr Davies as the mandate was in progress. Clerk to photocopy letter from Nat West Bank for Cllr's Crowther and Eynon so they can both visit bank in Haverfordwest and complete identity checks.
- d. Charitable donations. Following last months approval of this year's charitable donations Clerk reported to Council

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on correspondence with CALLM. Following recent downturn in numbers CALLM are likely not to proceed with a function in 2018 and have asked for the donation to be deferred until a later date. Councillors unanimously agreed to uphold their request. Clerk also requested verification of the War Veterans Association prior to sending the cheque. After some discussion and checking online verification was agreed and Clerk to send cheque. Councillors unanimously agreed to consider other charitable donations in place of the donation to CALLM. Clerk to advise of any further requests for funding at later meetings.

e. Enhancing Pembrokeshire Grant. Clerk reported on recent correspondence received from Pembrokeshire County Council. To date there have been no applications for the grant from Martletwy Ward. Councillors unanimously agreed they will look at possibilities for applications. Cllr Eynon suggested talking to Burnetts Hill Chapel. Councillors unanimously agreed this was a good idea. Cllr Eynon to action. Clerk confirmed she had approached Lawrenny Cricket Club but had received no response.

18/086: Councillor/Clerk Training.

a. One Voice Wales. New Training Dates. Clerk presented Council with new training dates recently issued by One Voice Wales. Cllr's Crowther and Davies to attend Code of Conduct training. Cllr Carpenter interested in attending Chairman training but he is away for next date. Clerk to contact One Voice Wales.

b. Planning Aid Wales – Responding to Planning Applications & Maximising Community Influence. Clerk presented Council with information regarding this training opportunity. Location Neath. Date 24/09. Councillors unable to attend.

18/087: Meetings Attended by Community Councillors/Clerk. None Reported.

18/088: Correspondence Received:

a. Planed. AGM Invitation. Clerk presented information regarding AGM. No uptake.

b. CTC Update. August Newsletter. Review of Community and Town Councils. Clerk brought this correspondence to the attention of the Community Council. Content noted by all.

c. Bluestone Forum. Clerk confirmed a representative from the Bluestone Forum will make a brief presentation at 7pm prior to the November meeting.

d. One Voice Wales. Final Motions for Debate at AGM. Clerk presented Councillors with the final motions for debate at the One Voice Wales AGM. Content noted by all.

18/089: Communication:

a. Contact Forms. Clerk circulated new contact forms and asked each Community Councillor to complete the form and specify preferred method of contact. Clerk will update Pembrokeshire County Council Town & Community Council Web page for Martletwy Community Council.

18/090: Date of Next Meeting. Monday 1st October 2018. Venue Lawrenny Village Hall at 7.30pm

Meeting declared closed at 9.17pm.

Signed:.....

Date:.....

1st Oct 2018.